Investment
Withdrawal request form

Please complete this form if you wish to make a withdrawal from The Portfolio Service Personal Investment Plan or Investment Essentials.

Please indicate which Plan you wish to make the withdrawal from:

☐ Personal Investment Plan

☐ Investment Essentials

1. Personal details

Investor 1

Title | Surname | Given names

Company/Trust name

Address

Suburb/town | State | Postcode

Telephone (home) | Telephone (business) | Mobile

Male ☐ | Female ☐ | Date of birth (dd/mm/yy) / / | Email address

ABN TFN

☐☐ – ☐☐☐ – ☐☐☐ – ☐☐☐

Investor 2

Title | Surname | Given names

Address

Suburb/town | State | Postcode

Telephone (home) | Telephone (business) | Mobile

Male ☐ | Female ☐ | Date of birth (dd/mm/yy) / / | Email address

ABN TFN

☐☐ – ☐☐☐ – ☐☐☐ – ☐☐☐

2. Tax File Number (TFN) notification

Investor 1 TFN ☐☐☐ – ☐☐☐ – ☐☐☐

Investor 2 TFN ☐☐☐ – ☐☐☐ – ☐☐☐

or ☐ I/We have provided my TFN in the past

3. Withdrawal details

The minimum withdrawal amount is:

- $500 per investment option for the Personal Investment Plan
- $1,000 per investment option for Investment Essentials

I/We request the withdrawal of $ ______ after payment of fees and expenses.

The withdrawal will be paid from your Cash Management Account. If the withdrawal is greater than the balance in your Cash Management Account please list the investment option(s) to be sold. If you do not advise which investment options are to be sold, it is our policy to dispose of fixed interest investments followed by managed investments and then listed investments. If withdrawing the entire balance please write 'ALL'.

Reference code	Investment options	Number of units	Amount
			$
			$
			$
			$
			$
			$

4. Payment details

I request that the withdrawal be:

☐ paid into my/our pre-nominated credit union, building society or bank account

☐ paid into the nominated account below (please complete (i))

☐ paid by cheque (please complete (ii)

(i) Account details

Financial institution

Branch

BSB ☐☐☐ – ☐☐☐

Account number

Account name(s)

Please refer to your credit union, building society or bank statement for these details. Do not use the numbers quoted on any plastic card.

(ii) Cheque details

Name of payee 1

Amount

$

Address

5. Signature(s) and confirmations

- I/We authorise the deduction from my/our investment portfolio of any fees, expenses and taxes payable.
- I/We agree to indemnify the responsible entity from all liabilities arising from my/our instructions for payment.

Signature Investor 1/director

Date

/ /

Signature Investor 2/director/company secretary

Date

/ /

Financial planner use only

Name

Phone number

AFSL holder

PortfolioNet account number

Financial planner signature

Date

/ /